

1 **BYLAWS**
2 **of the**
3 **FLYING CARDINALS**
4 **of**
5 **NORTHERN KENTUCKY, INC.**
6
7 **AMA CLUB #863**

10
11 **ARTICLE I**

12
13 **NAME**

14
15 The name of this Club shall be “The Flying Cardinals of Northern Kentucky, Inc.”
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18 **ARTICLE II**

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20 **PURPOSE**

21
22 The purpose of this Club shall be to promote interest in the hobby and sport of model
23 aviation and to provide a means by which the members may share in the pleasure of
24 constructing and flying model aircraft.
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27 **ARTICLE III**

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29 **ARTICLES OF INCORPORATION**

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32 **SECTION 1:** The Flying Cardinals of Northern Kentucky, Inc. (also referred to as the
33 club) is a non-profit corporation, originally chartered in 1985 under the laws of the
34 Commonwealth of Kentucky.
35

36 **SECTION 2:** As a non-profit corporation, the Flying Cardinals of Northern Kentucky,
37 Inc. has no capital stock. Net income from any of its activities shall accrue solely to the
38 club, and no part shall accrue to individual members.
39

40 **SECTION 3:** No elected official of the club shall be paid for services performed in
41 discharging the duties of the office. However, an official or member of the club may be
42 reimbursed for reasonable expenses incurred in the discharge of duly authorized club
43 business.
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4 **ARTICLE IV**

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6 **MEMBERSHIP**

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9 **SECTION 1: GENERAL**

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11 Upon application all necessary fees and/or dues must be paid as outlined in Article IV.
12 Any person seeking membership in the Flying Cardinals will be deemed an Associate
13 member upon application and serve a three (3) month probationary period. An Associate
14 member will pay the same fees as listed in Article IV. During the three (3) month period
15 the applicant will attend regular meetings unless this is impossible due to reasons beyond
16 his/her control (such as a working).

17
18 Former members whose membership which has expired over one (1) calendar year will
19 be required to follow the new application process.

20
21 All new applicants are required to be “signed off” by two members prior to receiving a
22 pit pass with their appropriate rating acknowledging their ability to control their airplane.

23
24 The applicant will have no voting rights during the probationary period.

25
26 The applicant's application may be rejected at any time during the probationary period by
27 majority vote at a regular meeting. The initiation fee will be refunded if membership is
28 terminated. The applicant will receive a pro-rated refund of their dues within one (1)
29 month of being terminated.

30
31 At the end of the probationary period each applicant must be voted into the Club by a
32 majority of the members present of that meeting. This vote will take place at the first
33 meeting after completion of the three (3) month probationary period. The applicant shall
34 not attend this meeting unless advised otherwise. The applicant will be notified of the
35 Club's decision within one (1) week of the meeting by an Officer of the Club.

36
37 **SECTION 2: AMA MEMBERSHIP REQUIREMENT**

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39 An applicant for membership must be willing to obey safe-flying practices at all times.
40 To become a flying member, an applicant is required to obtain and maintain a
41 membership in the Academy of Model Aeronautics (AMA). The AMA membership
42 must include coverage for accidents that occur while flying model aircraft.

43
44 Each member will obtain and maintain an FCC license where applicable.
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1 **SECTION 3: MEMBERSHIP DUTIES AND OBLIGATIONS**

2
3 All members have the duty and obligation to give a reasonable amount of time to in-
4 service work for the Club.
5

6
7 **SECTION 4: CONDUCT**

8
9 Whenever attending Club functions and/or representing the Flying Cardinals of Northern
10 Kentucky, all members will be expected to conduct themselves in a manner that will be
11 deemed appropriate by the Club, its members, and the public at large.
12

13
14 **SECTION 5: CLASSIFICATION OF MEMBERSHIP**

- 15
16 1. **Adult Membership or First Adult of a Family Membership-** An adult
17 Member is an individual 18 years to 64 years old.
18
19 2. **Junior Membership-** A junior member is an Individual 17 years or younger
20 on January 1st.
21
22 3. **Second Adult-** Is the wife or husband of the first adult in a family
23 membership or a son or daughter of 18 years of age still living at home.
24
25 4. **Honorary Membership-** Granted to an individual by a majority vote of the
26 membership present at a regular Club meeting.
27
28 5. **Senior Membership-** An individual 65 years or older.
29
30 - 6. **Old & Bold Membership-** Any member who has been a member for five
31 years or more and has attained the age of 70 years or older.
32

33 The above-described memberships are the only classes of membership of the Club.
34
35

36 **SECTION 6: INITIATION FEES**

- 37
38 1. **Family Membership-** \$25.00 for family listed on application.
39
40 2. **Adult Membership-** \$25.00 paid at time of application.
41
42 3. **Junior Membership-** \$25.00.
43
44 4. **Honorary Membership-** No initiation Fee.
45
46 5. **Senior Membership-** \$25.00 Fee.

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3 SECTION 7: MEMBERSHIP DUES
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5 Level	6 Class	7 Dues
8 1	9 <u>Adult Member or First Adult of Family</u>	10 \$90.00
11 2	12 <u>Junior Member (17 years or younger on Jan. 1st)</u>	13 \$25.00
14 3	15 <u>Second adult of family</u>	16 \$40.00
17 4	18 <u>Honorary Membership</u>	19 Free
20 5	21 <u>Field Maintenance Director</u>	22 Free
23 6	24 <u>Senior Membership (65 years or older)</u>	25 \$65.00
26 7	27 <u>Old and Bold Membership</u>	28 Free

29
30 SECTION 8: PAYMENT OF DUES
31

32 New members joining the club between January 1st and June 31st will pay the full amount
33 shown in article IV section 7.

34 New members joining the club July 1st and October 31st will pay on half of the price
35 shown in article IV section 7.

36 New members joining on November 1st or later of the current year will pay the full price
37 shown in article IV section 7, but the term of the membership will include November and
38 December of the current year and all 12 months of the following year.

39 Payment must be mailed to the Club Membership Chairman or presented to the
40 Membership Chairman at a regular club meeting, or via the club website.

41 Mailed dues must include:

- 42 ➤ A self addressed and stamped envelope
- A copy of the member's current year AMA card
- Initiation fee (if new member)
- Reinstatement fee if applicable

1 Payment should be made by check or money order but cash will be accepted if the
2 payment is made at a regular club meeting.

3
4 Dues, for continuing members, are payable on an annual basis on January 1st. Any
5 members not paid in full (as defined in article IV section 7) by March 31st will be
6 delinquent.

7
8 A member is considered in GOOD STANDING with the club when dues are paid in
9 accordance with article IV section 8 and has not been declared in POOR STANDING
10 under Article IV section 8.

11
12 A member must be in GOOD STANDING in order to fly at the Club field, use Club
13 facilities/equipment, participate in any event, contest, fun fly, or receive any prizes,
14 awards or points.

15
16 A member is TERMINATED when a he or she fails to pay dues by the last day of March.
17 All privileges of membership are canceled at that time. Reinstatement must be in
18 accordance with article IV section 9 (BELOW).

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21 **SECTION 9: REINSTATEMENT FEES**

22
23 A delinquent member must pay a \$25.00 penalty as well as all other current or past
24 unpaid dues during the current dues year. A new initiation fee is not required. Dues will
25 not be prorated in any manner.

26
27 A member (that left a membership in good standing), returning from active military
28 service will be reinstated in good standing for the balance of the year in which he or she
29 returns without any fees. A current AMA card is required.

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32 **SECTION 10: EXCEPTIONS TO ARTICLE IV (MEMBERSHIP)**

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34 A special dispensation to any part of Article IV, Sections 5, 6, 7, 8 and 9 (Classification
35 of Membership, Initiation Fees, Membership Dues, Payment of Dues, and Reinstatement
36 Fees) of the Club Bylaws may be granted for unique circumstances by a two thirds (2/3)
37 majority vote of the members present at a regular Club meeting.

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40 **ARTICLE V**

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42 **MEETINGS**

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44 **SECTION 1**

1 Regular monthly meetings of the Club shall be held on a designated day and at a
2 designated place, which day and place shall be specified by a majority vote of the
3 members present at a regular Club meeting.
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6 **SECTION 2**
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8 Additional meetings may be called as the President or the Board of Directors deem
9 necessary.
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12 **SECTION 3**
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14 All meetings are open to all members of the Club and to all prospective members.
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17 **ARTICLE VI**
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19 **OFFICERS**
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22 **SECTION 1: OFFICERS AND BOARD OF DIRECTORS**
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24 Nominating Committee information deleted (Revised December, 2007)
25
26

27 **SECTION 2: ELECTIONS**
28

- 29 A. Election of Officers shall be held annually at the regular September Meeting.
30
31 B. The new Officers shall assume their duties at the regular January meeting
32 following their election in September and serve to the end of December of the
33 same year.
34
35 C. The Board of Directors shall consist of the newly elected Officers and
36 additional members appointed by them after the July election. The additional
37 members of the Board of Directors shall be the **NEWSLETTER EDITOR,**
38 **CONTEST DIRECTOR, FIELD MAINTENANCE DIRECTOR AND**
39 **MEMBERSHIP CHAIRMAN.** The immediate **PAST PRESIDENT** shall
40 sit on the Board of Directors as its senior member.
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42

43 **SECTION 3: SENIOR BOARD MEMBER**
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- 45 A. Shall serve a term of one year unless the current President is re-elected, then
46 he/she would continue to serve in the capacity until a new President is elected.

1
2 B. Shall serve as chief advisor to the Club Officers concerning Club policies and
3 procedures based on past experience.

4
5 C. In the case that this member cannot serve in this position, then the former
6 President will resume the duties of this office.
7

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9 **SECTION 4: PRESIDENT - AUTHORITY and RESPONSIBILITIES**

10
11 A. The President shall be elected by a majority vote of the members present at
12 the regular September Meeting.

13
14 B. He/she shall serve a term of one year or until a successor assumes office.

15
16 C. Under the authority of the membership, the President shall have complete
17 charge of and be responsible for the Club.

18
19 D. He/she shall be in complete charge at meetings and activities.

20
21 E. He/she shall have final decision on determining the programs of the Club.

22
23 F. He/she shall be responsible to the membership in all matters pertaining to the
24 club and shall keep the membership informed of Club policies, events, and
25 activities.
26

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28 **SECTION 5: VICE PRESIDENT - AUTHORITY and RESPONSIBILITIES**

29
30 A. It shall be the duty of the Vice President to assist the President in all matters
31 pertaining to Club functions. He/she shall, in the absence of the President,
32 assume all duties and responsibilities of the President.
33

34 B. He/she shall serve a term of one year or until a successor assumes office.

35
36 C. He/she shall be elected by a majority vote of the members present at the regular
37 September meeting.

38
39 D. He/she shall be a member of all Club committees.
40

41
42 **SECTION 6: SECRETARY - AUTHORITY and RESPONSIBILITIES**

43
44 A. The Secretary shall keep all Club records as well as the minutes of all
45 meetings of the Club.
46

- 1 B. He/she shall serve a term of one year or until a successor assumes office.
2
3 C. He/she shall be elected by a majority vote of the members present at the
4 regular September meeting.
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7 **SECTION 7: TREASURER - AUTHORITY and RESPONSIBILITIES**
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- 9 A. The Treasurer shall receive and account for all monies belonging to the Club and
10 shall maintain a checking account in the name of the Club. All expenditures will
11 be made only upon the authorization of the Club President or Vice President and
12 by check drawn by the Treasurer and counter signed by the Club President or
13 Vice President. The books, receipts, and expenditures, shall be open at all times
14 for inspection by any member at a regular Club meeting. He/she shall make a
15 report at each regular Club meeting of monies received, dispersed and the balance
16 on hand. He/she shall prepare a budget for the coming year's activities and
17 present it for approval of the members at the regular September meeting.
18
19 B. He/she shall serve a term of one year or until a successor assumes office.
20
21 C. He/she shall be elected by a majority vote of the members present at the regular
22 September meeting.
23
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25 **SECTION 8: NEWSLETTER EDITOR - AUTHORITY and RESPONSIBILITIES**
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27 The Newsletter Editor shall compose and compile articles making up the Club newsletter,
28 "Propwash". He/she shall be responsible for editing, posting the newsletter on the Club
29 web site and e-mailing "Propwash" to the membership before the regular monthly
30 meeting. He/she shall electronically deliver correspondence to the membership as
31 directed by Club Officers and/or the Board of Directors. His/her expenses shall be
32 approved in the annual budget, presented at the regular September meeting.
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35 **SECTION 9: CONTEST DIRECTOR - AUTHORITY and RESPONSIBILITIES**
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37 The Contest Director shall head all Club contests and keep records of such events.
38 He/she shall be responsible for acquiring and the presentation of all awards and trophies.
39 He/she may appoint judges from the membership. His/her expenses shall be approved in
40 the annual budget, presented at the regular September meeting.
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43 **SECTION 10: FIELD MAINTENANCE DIRECTOR - AUTHORITY and**
44 **RESPONSIBILITIES**
45

- 1 A. The Field Maintenance Director shall be responsible for setting up and
2 maintaining Club fields and equipment. He/She may assign duties to the
3 membership. His/her expenses shall be approved in the annual budget, presented
4 at the regular September meeting.
5
6 B. The member holding his position will not be required to pay annual dues and
7 will be reimbursed for his/her AMA dues.
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10 **SECTION 11: MEMBERSHIP CHAIRMAN - AUTHORITY and**
11 **RESPONSIBILITIES**
12

13 The Member Chairman shall be responsible for all duties and paperwork concerning
14 initiation of new members and the collection of dues from all members required to pay
15 dues. The Chairman will provide the Board of Directors with the information needed by
16 each Board member. He/she shall maintain a working file of the club membership. In
17 addition to these responsibilities, he/she will also be responsible for the AMA renewal of
18 Club charter. His/her expenses shall be approved in the annual budget, presented at the
19 regular September meeting.
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24 **ARTICLE VII**

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26 **COMMITTEE APPOINTMENTS**
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28 The President shall appoint all committees subject to the approval of the membership.
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31 **ARTICLE VIII**
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33 **BYLAWS AMENDMENTS AND CHANGES**
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35 These Bylaws may be changed or amended by a favorable vote of two thirds (2/3) of the
36 members present at a regular Club meeting. The proposed change or amendment must be
37 printed in the Club newsletter (2) meetings prior to the meeting where the voting will
38 take place. After the change or amendment has been printed in the Club newsletter, the
39 change or amendment must be presented in writing and read to the membership for
40 discussion at the meeting preceding the vote. Bylaw changes or amendments can only
41 take place after these actions have occurred.
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44 **ARTICLE IX**
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46 **RULES VIOLATIONS**

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3 **SECTION 1: DISCIPLINARY ACTION**
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- 5 A. Disciplinary action may be imposed on any member who violated Club rules.
6 Any member may report rule infringements to a Club Officer. The Club Officer
7 will contact the Board of Directors to decide the necessary action to be taken.
8 Such action may be a letter of reprimand, removal of privileges, or a fine ranging
9 from \$5.00 to \$50.00. Refusal to pay fines will be considered cause for dismissal.
10 If a member is being considered for dismissal from the Flying Cardinals of
11 Northern Kentucky, Inc., his/her case will be brought before a regular Club
12 meeting for a majority vote.
13
- 14 B. All members will be notified through the Club newsletter that a disciplinary
15 action case involving dismissal will be asked to attend this meeting. Should the
16 member being considered for dismissal fail to attend, the Club may proceed with
17 dismissal at its discretion. Only dismissal situations will be brought before the
18 general Club membership. The Board of Directors will handle all other
19 disciplinary actions. A Board member will report on their decisions regarding
20 non-dismissal cases at a regular Club meeting.
21
- 22 C. A member accused of a Club infraction has the following options available before
23 the Board of Directors takes any actions:
24
- 25 1. Request a private meeting with the Board of Directors
 - 26 2. Respond to the Board of Directors in writing.
 - 27 3. With prior approval of the Board of Directors, state his/her case at a
28 regular Club meeting.
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34 **ARTICLE X**

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36 **PIT PASS REQUIREMENTS**
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39 **SECTION 1: PIT PASSES**
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- 41 A. The Membership Chairman will issue each member a pit pass. The pass will be
42 issued once a year after the member conforms to the stipulations in Article IV,
43 Section IV, A (Membership Dues for continuing members). New members will
44 be issued a pit pass after conforming to the stipulations in Article IV, Section 8
45 (Dues for new members).
46

- 1 B. The pit pass must be in a member's possession and displayed when flying at the
2 Club fields or in Club events.
3
4 C. Pit passes are color coded to identify the skill level of the membership. The Club
5 reserves the right to change these colors based on the availability of materials.
6 The color code system that applies to the current year will be published in the
7 Club newsletter and announced at a regular Club meeting.
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10 **ARTICLE XI**

11 **WORK PARTIES**

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15 **SECTION 1: WORK PARTIES**

- 16
17 A. The membership of the Flying Cardinals is expected to help at scheduled work
18 parties. The condition and maintenance of the flying field is key to the safety and
19 enjoyment of every member.
20
21 B. Work parties will be scheduled and overseen by the Field Maintenance Officer or
22 his/her designated assistant.
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25 **ARTICLE XII**

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27 **GENERAL**

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30 **SECTION 1: GENERAL RULES AND REGULATIONS**

- 31
32 ➤ Use of the Club field and equipment is limited to members in good standing
33 (Article IV, Section 8) and their guests.
34
35 ➤ Transmitters are not to be turned on inside a five (5) mile radius of the flying
36 field.
37
38 ➤ No transmitter shall be turned on until the proper frequency control device has
39 been secured. The club reserves the right to continually upgrade the frequency
40 control identifiers to the benefit and safety of all members. The current method of
41 frequency control identification will be published in the club newsletter and
42 announced at a regular Club meeting. No member shall be excused from
43 exercising good judgment, common sense and courtesy. (See Appendix for more
44 information)
45

- 1 ➤ No member is allowed to fly his/her aircraft at the Club field until approved to do
2 so by passing a student flight test. (See Appendix)
- 3
- 4 ➤ Aircraft flown at the Club field must be quipped with a suitable noise suppressor.
- 5
- 6 ➤ Nose cones are recommended for propeller driven aircraft
- 7
- 8 ➤ Aircraft shall only be flown in designated areas.
- 9
- 10 ➤ Workstations and tables should not be used for fueling aircraft. The starting
11 stands *are* authorized for filling aircraft and starting engines prior to flight.
- 12
- 13 ➤ Aircraft engines should not be started on workstations or tables.
- 14
- 15 ➤ Academy of Model Aeronautics (AMA) safety codes must be adhered to.
- 16
- 17 ➤ Pilots must announce their intention to go out on the runway.
- 18
- 19 ➤ Aircraft returning to the field on final approach DEAD STICK have priority to
20 use the field. All other aircraft must yield to DEAD STICK situations.
- 21
- 22 ➤ Pilots must display frequency band banners and channel numbers on their
23 transmitters. (See Appendix)
- 24
- 25 ➤ The use of ALCHOHOL or other INTOXICANTS is strictly prohibited prior to
26 and during flying or using Club equipment.
- 27
- 28 ➤ The use of PROFANITY must be curtailed at all times.
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- 30 ➤ Firearms are prohibited on club property.
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APPENDIX

Note: Items located in the Appendix are considered to be supplementary.

FLIGHT LINE PROCEDURES

- (1) Remove transmitter from vehicle and place at impound area.
- (2) Remove aircraft and flight box from vehicle.
- (3) Secure the appropriate channel identification flag, assemble aircraft, check moving parts and flying surfaces for airworthiness and proper operation.
- (4) Remove all objects and rags before starting engine.
- (5) Slowly taxi to flight line and let other pilots know which way you will take off. (Note: pilots should agree upon the active runway before flight begins. Generally, this will be dictated by prevailing winds, but in the case of calm winds or no wind, the active should be agreed upon. Pilots should use the agreed upon runway and pattern.)
- (6) If sharing the frequency with others, please limit your use to fifteen minutes at a time. Please allow others access to the frequency.
- (7) After landing, be sure NOT to taxi past the orange markers indicating engine shut down. Carry or tow your aircraft into the pit area.
- (8) Return transmitter to impound area and return frequency flag marker

Engine runs and break-in. If you need to run an engine for more than a few minutes, please use the area on the back side of the trailer. This will keep the flight line noise to a minimum. Please respect those pilots in the air. It is extremely annoying to have another engine running in the area when your aircraft is airborne.

Starting stands. If you are using one of the starting stands, please remove your equipment and allow another member to use the stand after your flight is over. Be considerate and don't "camp-out" on one of the stands.

FLIGHT INSTRUCTOR'S QUALIFICATION

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The following items must be completed before members may be qualified as

Instructors:

- Take off and turn right and enter a right hand pattern
- Land from the right hand pattern
- Take off and turn left and enter a left hand pattern
- Land from the left hand pattern
- Complete a level horizontal Figure 8 starting from the right
- Complete a level horizontal Figure 8 from the left
- Complete a Loop entering from the right
- Complete a Loop entering from the left
- Perform inverted flight from right to left
- Perform inverted flight from left to right
- NOTE: the inverted portion must be straight and level for a minimum of five seconds.
- Complete one axial (aileron) roll to the right
- Complete one axial aileron) roll to the left
- NOTE: Beginning with the 2007 season, all instructors must qualify

STUDENT PILOT’S QUALIFICATION

The following items must be completed to qualify as “pilot”:

- Take off and turn right to enter a right hand pattern
- Land from a right hand pattern
- Take off and turn left to enter a left hand pattern
- Land from a left hand pattern
- Complete a level horizontal Figure 8 from the left and the right
- Fly to a reasonable altitude, reduce throttle to idle and fly a simulated “dead stick” pattern and land “dead stick”. This must be accomplished both from the right and the left.